

# Welcome Guide

Information for Exchange Students



# Welcome Guide

Information for Exchange Students University of Primorska

# Erasmust



#### Dear students,

It is our great pleasure to welcome you and thank you for considering the University of Primorska as the host for your student exchange. This booklet was prepared in order to present you our university and give you information that will help you make your stay at the University of Primorska a valuable study experience as well as an unforgettable life experience.

The University of Primorska is a public university that operates not only in a bilingual area, but also right at the spot, where three great cultures – Slavic, Romance and Germanic – meet. When strolling down the winding streets of our coastal towns, where our faculties are located, you will notice a number of historical monuments testifying to our rich intercultural past. Situated just a stone's throw from the sea, we have a wide horizon in front of us, literally and metaphorically. The sea implies lots of sun and a warm climate throughout the year, which means that you can take your laptops and books with you and find a sheltered nook to study somewhere outside our modern facilities.

The Department for International Relations offers support to incoming and outgoing students within the framework of student exchange programmes, mostly within the new mobility programme of the European Commission Erasmus+, provides information about application procedures, deadlines and other areas related to studying and living in Slovenia. The Department cooperates closely with faculties' international offices. At each faculty a coordinator is available to all students who participate in mobility programmes. You can find the list of all coordinators at the end of this booklet.

Should any questions still remain unanswered after reading this booklet, please do not hesitate to contact us.

We wish you a pleasant stay at the University of Primorska!

Department for International Relations
Titov trg 4, SI-6000 Koper
Tel.: +386 (0)5 611 76 34 - Fax: +386 (0)5 611 75 30
erasmus@upr.si - www.upr.si

### **Contents**

I. Welcome to the University of Primorska	9
Members of the University of Primorska	• 10
Faculty of Humanities	• 12
Faculty of Management	• 14
Faculty of Mathematics, Natural Sciences and Information Technologies	• 15
Faculty of Education	• 16
Faculty of Tourism Studies – Turistica	• 17
Faculty of Health Sciences	• 18
Faculty of Built Environment	• 19
Science and Research Centre	• 20
Andrej Marušič Institute	• 20
Student Residences	• 21
University Library	• 21
Faculty of Design, Ljubljana	• 22
Valdoltra Orthopaedic Hospital	• 22
II. Studying at the University of Primorska	25
Language of Instruction	• 25
Slovenian Language Course	• 25
Grading System	• 26
Academic Calendar	• 26
Application Procedures for Exchange Students	• 27
Confirmation of Enrolment	• 28
Student Identification Card	• 28
Accommodation	• 29
III. I feel Slovenia	31
National Holidays	• 31
Entry into the Republic of Slovenia	• 32
EEA Citizens and Swiss Nationals	• 32
Third-country Nationals	• 33

Slovenian Embassies and Consulates Abroad	• 36
How to reach us?	• 37
By Car	• 37
By Plane	• 37
By Bus or Train	• 37
By Sea	• 37
The Slovene Coast – »Obala«	• 38
Koper	• 40
Izola	• 41
Piran	• 42
Portorož	• 43
IV. Useful Information	45
Leisure Activities	• 45
Public Libraries	• 46
Healthcare	• 47
Costs of Living	• 47
Banks	• 47
Shops	• 48
Calling in Slovenia	• 48
V. How to say it in Slovene	51
VI. Contacts for Exchange Students at the University of Primorska	56







## I. Welcome to the University of Primorska Dobrodošli na Univerzi na Primorskem

The University of Primorska was founded in 2003 and is today being attended by more than 6000 students.

The core values of the University of Primorska arise from the University's integration into the national area situated at the crossroads of historical, cultural, linguistic and global paths and its complete extroversion towards the world:

#### **FRFFDOM**

The University creates an environment in which the greatest achievements of human creativity and freedom of expression are exercised independently of capital, political, state and religious pressures.

#### RESPONSIBILITY

The University carries out its mission with the highest level of social responsibility in line with ethical principles.

#### **DIVERSITY**

The University is a place of harmony between lecturers, researchers, students and other experts that nourish the diversity as an imperative for the growth of each member of the academic community.

#### **EXTROVERSION**

The University is extroverted towards the national and international academic and wider social community.

#### **EXCELLENCE**

The University achieves excellence by making that a standard for all its activities.

Studies at the University of Primorska are organised at six faculties that offer high-quality, diverse and content attractive studies. Until today, the University of Primorska has signed sev-

eral bilateral agreements with universities from all over the world. By consolidating current and creating new partnerships the University strives to develop international mobility of students, researchers, higher education teachers and staff members. The University actively participates in international networks and associations and carries out international projects.

#### **Members of the University of Primorska**

The University of Primorska has 11 members:

#### Seven faculties:

- Faculty of Humanities
- Faculty of Management
- Faculty of Mathematics, Natural Sciences and Information Technologies
- Faculty of Education
- Faculty of Tourism Studies Turistica
- Faculty of Health Sciences
- Faculty of Built Environment

#### Two research institutes:

- Science and Research Centre Koper
- Andrej Marušič Institute

#### And:

- Student Residences
- University Library

#### As well as two associate members:

- Faculty of Design Ljubljana
- Valdoltra Orthopaedic Hospital



Titov trg 5 SI-6000 Koper Tel.: +386 (0)5 663 77 40 Fax: +386 (0)5 663 77 42 info@fhs.upr.si www.fhs.upr.si https://www.facebook. com/upfhs?fref=ts



#### Faculty of Humanities

The Faculty of Humanities is a modern faculty where interesting and current topics in the social sciences and humanities are taught in an innovative fashion. Through its educational, research and public work, the Faculty promotes the understanding of linguistic, racial, religious, cultural and national differences and encourages the transcending of historically and otherwise preconditioned antagonisms. The Faculty offers both undergraduate and postgraduate courses. Various forms of individual research work are accessible to students so they can tailor their own study programmes to their individual interests. The Faculty also offers other study programmes for personal improvement, summer schools, courses in the Slovene language for foreigners and other forms of lifelong learning.

Undergraduate (academic) study programmes

- 1. Cultural Heritage
- 2. Italian Studies
- 3. Geography
- 4. Slovene Studies
- 5. History
- 6. Media Studies
- 7. Intercultural Linguistic Mediation
- 8. Joint Honours Bachelor of Arts Degree in History
- 9. Joint Honours Bachelor of Arts Degree in Geography
- 10. Joint Honours Bachelor of Arts Degree in Anthropology
- 11. Joint Honours Bachelor of Arts Degree in Archaeology

#### Postgraduate study programmes Master study programmes

- 1. Mediterranean Archaeological Heritage
- 2. Cultural Studies and Anthropology
- 3. History
- 4. Communication and the Media
- 5. Geography
- 6. Italian Studies
- 7. Italian and Education Studies
- 8. Slovene and Education Studies
- 9. Sustainable Development Management (interdisciplinary study programme involving the Faculty of Management, the Faculty of Humanities, the Faculty of Tourism Studies and the Faculty of Health Sciences, see page 15)
- 10. Heritage Tourism (interdisciplinary study programme involving the Faculty of Humanities, the Faculty of Tourism Studies Turistica and the Science and Research Centre, see page 18)
- 11. Joint Honours Master of Arts Degree in History and Education Studies
- 12. Joint Honours Master of Arts Degree in Geography and Education Studies
- 13. Linguistic Mediation and Translation

#### Doctoral study programmes

- 1. Slovene Studies
- 2. Geography
- 3. History of Europe and the Mediterranean
- 4. Philosophy and Theory of Visual Culture
- 5. Diversity Management

- 6. Anthropology
- 7. Archaeology
- 8. Management of Cultural Resources and Archives

Cankarjeva 5 SI-6000 Koper Tel.: +386 (0)5 610 20 00 Fax: +386 (0)5 610 20 15 info@fm-kp.si www.fm.upr.si https://www.facebook. com/fmkoper



#### Faculty of Management

The Faculty of Management is a higher education institution for teaching and research in the highly interdisciplinary field of business management. Although the Faculty's emphasis is on management, the interdisciplinary study and research programmes also cover economic, business, legal, organisational and behavioural sciences. In addition to education and research, the faculty also provides consultancy to companies and other organisations, publishing and library activities and organisation of international conferences.

The study programmes are internationally comparable; students and higher education lecturers and researchers are included in the system of national and international exchange. The Faculty participates in numerous national and international research projects.

Undergraduate study programmes

Academic programme

1. Management

Professional programme

2. Management

Postgraduate study programmes

Master study programmes

1. Management (also in English language)

- 2. Economics and Finance
- 3. Law for Management
- 4. Sustainable Development Management

Doctoral study programme

1. Management

# Faculty of Mathematics, Natural Sciences and Information Technologies

Faculty of Mathematics, Natural Sciences and Information Technologies (UP FAMNIT) offers modern, interdisciplinary oriented courses for all three levels of higher education. Aware of the demands of today's world UP FAMNIT provides students with both – vast knowledge and strong skills, delivered to them by highly motivated teaching personnel whose pedagogical work is backed by their own active and committed research work. Strong international activity is one of the Faculty's priorities as well as it is early involvement of students in practical work and research. UP FAMNIT strives to educate independent, highly competent experts, ready to address and solve the most complex and challenging problems in demanding careers worldwide.

Undergraduate (academic) study programmes

- 1. Mathematics
- 2. Mathematics in Economics and Finance
- 3. Computer Science
- 4. Bioinformatics
- 5. Biodiversity
- 6. Mediterranean Agriculture

Glagoljaška 8 SI-6000 Koper Tel.: +386 (0)5 611 75 70 Fax: +386 (0)5 611 75 71 referat@famnit.upr.si www.famnit.upr.si https://www.facebook. com/up.famnit



- 7. Biopsychology
- 8. Applied Kinesiology

Postgraduate study programmes

Master study programmes

- 1. Mathematical Sciences
- 2. Computer Science
- 3. Mathematics with Financial Engineering
- 4. Nature Conservation
- 5. Biopsychology
- 6. Applied Kinesiology

Doctoral study programmes

- 1. Mathematical Sciences
- 2. Computer Science
- Applied Kinesiology

Faculty of Education

The Faculty of Education's study programmes are designed in line with contemporary educational trends in Slovenia and the world and adhere to the guidelines of the Bologna process. Besides being fully committed to developing new guidelines in the educational field in Slovenia, our teaching professionals are highly engaged in international co-operation in research projects and being members of distinguished professional bodies. Students also actively participate in the educational process. During seminars and practical classes, they upgrade and exchange their theoretical knowledge, while the applied study activities enable them to transfer their theoretical knowledge into practice.

Cankarjeva 5 SI-6000 Koper Tel.: +386 (0)5 663 12 60 Fax: +386 (0)5 663 12 68 info@pef.upr.si www.pef.upr.si https://www.facebook. com/uppef



Undergraduate study programmes

Academic programmes

- 1. Educational Sciences
- 2. Primary School Teaching

Professional programme

3. Pre-school Teaching

Postgraduate study programmes

Master study programmes

- 1. Inclusive Pedagogy
- 2. Adult Education and Career Development
- 3. Primary School Teaching
- 4. Early Learning

Doctoral study programmes

- 1. Educational Sciences
- 2. Early Learning

#### Faculty of Tourism Studies - Turistica

The Faculty of Tourism Studies - Turistica is the only higher education institution in Slovenia to offer bachelor's (B.A.), master's (MSc.) and doctoral (PhD) level study programmes in tourism. Contemporary theories of tourism are applied to work environments in the tourism industry. Students are engaged in tourist service practices and are obliged to undertake research. Problem-based learning, field work and excursions are among the priorities of the curricula. The graduates of the Faculty of Tourism Studies - Turistica are being employed in tourism-re-

Obala 11a SI-6320 Portorož Tel.: +386 (0)5 617 70 00 Fax: +386 (0)5 617 70 20 dekanat@fts.upr.si www.turistica.upr.si https://www.facebook.com/ UPFTSTuristica?fref=ts



lated organisations locally, nationally and internationally. They also work in tourism development offices in municipalities, and in protected areas of nature and culture.

Undergraduate study programmes

Academic programmes

- 1. Tourism
- 2. Cultural Tourism

Professional programmes

- 1. Tourism Destination Management
- 2. Tourism Enterprise Management
- 3. Cross-cultural Mediation in Tourism

Postgraduate study programmes

Master study programmes

- 1. Tourism
- 2. Heritage Tourism

Doctoral study programme

1. Innovative Tourism

#### Faculty of Health Sciences

The Faculty of Health Sciences offers two undergraduate study programmes: Nursing Care and Nutritional Counselling – Dietetics. The Nursing Care study programme was reformed in accordance with the Bologna guidelines and the European Union directives in 2008, thereby enabling student mobility and future employment in EU Member States. In the 2008/09 academic year, the College offered a 2<sup>nd</sup> cycle study programme





Nursing Care and in 2011 a 2<sup>nd</sup> cycle study programme Dietetics. Both master's programmes aim to prepare students to perform demanding expert and development research tasks in the field of nursing care and dietetics, thus fulfilling the national requirements for high quality experts and for new directions in nursing care and dietetics education.

Undergraduate study programmes

Professional study programme

- 1. Nursing Care
- 2. Nutritional Counselling Dietetics

Postgraduate study programmes

Master study programmes

- 1. Nursing Care
- 2. Dietetics

#### Faculty of Built Environment

The Faculty of Built Environment is the youngest faculty of the University of Primorska. It is still in the initial phase of preparing courses for the first and second cycle study programmes in the field of built environment.

Facebook: https://www.facebook.com/pages/Univerza-na-Primorskem-Universita-del-Litorale-University-of-Primorska/104990296228154



Garibaldijeva 1 SI-6000 Koper Tel.: +386 (0)5 663 77 00 Fax: +386 (0)5 663 77 10 info@zrs.upr.si www.zrs.upr.si



#### Science and Research Centre

Operating on an interdisciplinary basis, the Science and Research Centre (SRC) conducts research in the fields of humanities, social studies and natural sciences. Special emphasis is given to the study of the Mediterranean and Upper Adriatic areas in relation to Central Europe and in particular the whole Slovenian area. The research fields of SRC are: contact areas in the past and today, natural and cultural heritage, sustainable development, biodiversity, agriculture and kinesiology. The SRC's primary activity is scientific research which is carried out by nine institutes. All researchers at SRC are actively involved in educational processes. They do not only provide support for current and future undergraduate and postgraduate study programmes, but also contribute to the scientific development of the University of Primorska.

Muzejski trg 2 SI-6000 Koper Tel.: +386 (0)5 611 75 91 Fax: +386 (0)5 611 75 90 info@iam.upr.si www.iam.upr.si https://www.facebook. com/UPInstitutAndrej Marusic



#### Andrej Marušič Institute

The Primorska Institute of Natural Sciences and Technology (UP PINT) was founded in 1999 and became a full member of the University of Primorska in 2003. In November 2011 it was renamed to the Andrej Marušič Institute (UP IAM) in honour of their late colleague. Research work is organised in four Departments and two Centres, divided by main areas: Department of Information Sciences and Technologies, Department of Technology, Department of Mathematics, Department of Health Study, Slovenian Centre for Suicide Research and Centre for Industrial Applications.

In conducting its research UP IAM represents an important partner in the local area, as well as in the Slovenian and international environments. The Institute is actively collaborating in

several national and international projects in both scientific and research fields and in the economy.

#### Student Residences

UP Student Residences is a member of the University of Primorska and is responsible for providing accommodation to students and other participants of the educational process. Activities of the UP Student Residences represent an important social transfer through which the state provides students with suitable housing. Accommodation is available at Študentski dom Koper and at Študentski dom Portorož. In the period from 1st July to 31st August both student homes function as a hostel and offer rooms to young tourists and participants of summer seminars and summer schools at low prices. Student Residences also refer students to Dijaški dom Koper, Dijaški dom Portorož, Dijaški dom Izola, Dijaški dom Nova Gorica and Študentski center Jadro, Luka Koper Pristan d.o.o. - Prisoje and AMK inženiring d.o.o. in Koper as well as private residences and concessionaires in Koper, Izola, Piran and Nova Gorica.

Ankaranska cesta 7 SI-6000 Koper Tel.: +386 (0)5 611 75 07 Fax: +386 (0)5 611 75 31 studentski.domovi@upr.si www.sd.upr.si



#### University Library

University Library has branch libraries operating at different locations. Every faculty has its own library where students can use or borrow study materials and professional literature. Students enrolled at any of the university members can access the libraries of the other members free of charge. Further, the libraries and computer rooms offer students free access to the Internet for study purposes. Wireless Internet is available to all students of the University of Primorska.

Titov trg 5 SI-6000 Koper Tel: +386 (0)5 611 75 00 Fax: +386 (0)5 611 75 30 info@uk.upr.si www.upr.si Prevale 10 SI-1236 Trzin Tel: +386 592 350 10 Fax: +386 592 350 12 info@fd.si www.fd.si



Jadranska cesta 31 SI-6280 Ankaran Tel.: +386 (0)5 669 61 00 Fax: +386 (0)5 652 71 85 info@ob-valdoltra.si www.ob-valdoltra.si



#### Faculty of Design, Ljubljana, Associated Member of the University of Primorska

The Faculty of Design offers an interdisciplinary study programme Design that consists of four bachelor and master fields of study: interior design, visual communications, textile and fashion design and new from 2015, design management. Studies are basically practical oriented, with an emphasis on studio and project work. Through extensive cooperation with the industry and lecturers whose backgrounds include both professional practice and academic pursuits, the Faculty offers its graduates the possibility of rapid integration in the world of industry.

#### Valdoltra Orthopaedic Hospital, Associated Member of the University of Primorska

The Valdoltra Orthopaedic Hospital is an internationally acclaimed institution with modern diagnostics and therapy for the treatment of diseases and injuries of the locomotor apparatus, with a special focus on arthroplasty, children's orthopaedics, diseases and deformities of the spine, endoscopy and sports traumatism, musculoskeletal tuberculosis, and septic orthopaedic surgery. After years of very successful partner cooperation, "Valdoltra" has become an associate member of the University of Primorska in 2012.



# Valuable advices. New friends. Great life experience.



Jitka Mrázková, Silesian University in Opava, Czech Republic My one month internship at the University of Primorska was great as I had the opportunity to see the University from inside. My colleagues were great; they were helping me every day and with everything. I got a lot of valuable advices, experiences and lessons. I enjoyed my internship to maximum with everything, including party, trips and fun! This experience was one of the best experiences and one of the best decisions in my life!

## II. Studying at the University of Primorska

The University of Primorska offers study programmes at undergraduate (first cycle) and postgraduate level (second and third cycles). All study programmes are international comparable. The workload of one academic year equals 60 ECTS credits.

#### Language of Instruction

In principle, the language of instruction is Slovenian. However, during personal consultations foreign students can communicate with their professors and lecturers in English. Exams are also held in English. At some faculties, individual courses may be conducted in English if enough students are registered. The list of these courses is available at the university official website.

Beside study programmes in Slovenian, the University of Primorska strives to expand its offer of study programmes in English language.

#### **Slovenian Language Course**

Center za slovenski jezik in kulturo (Centre for Slovene Language and Culture) forms a part of the University of Primorska's Faculty of Humanities and among its features offers Slovenian language courses as a part of regular study programme (choice subject), intended for international students of University of Primorska. For detailed information on the course and the deadline for applications, please visit www.upr.si (section: International Relations). International students may also attend the Summer School of the Slovenian language on the Slovenian Coast known as "Hello, this is the Slovenian Mediterranean!" held every year in July at the Faculty of Humanities in Koper. During the Summer School session you can take the elementary, intermediate or advanced 40-hour, 2-week course, with accompanying activities (field trips, workshops, lectures and theme nights). For more information please visit the site of the Center for Slovene Language and Culture: http://www.fhs.upr.si/sl/tecaji/csjk.

#### **Grading System**

Slovenian grading scheme	ECTS grading scheme	Description of the grades
10 (Excellent)	A (Excellent)	Outstanding performance with only minor errors.
9 (Very Good)	B (Very Good)	Above the average standard but with some errors.
8 (Very Good)	C (Good)	Generally sound work with a number of notable errors.
7 (Good)	D (Satisfactory)	Fair but with significant shortcomings.
6 (Poor)	E (Sufficient)	Performance meets the minimum criteria.
5 – I (Unsatisfactory)	F, FX (Fail)	Considerable further work is required.

#### **Academic Calendar**

The academic year is divided into two semesters and three examination periods:

- Autumn semester: from the beginning of October to the end of January
- First examination period: from the end of January to mid-February
- Spring semester: from the mid-February to the beginning of June
- Second examination period: from the beginning of June to the beginning of July
- Third examination period: from mid-August to the beginning of September

At some faculties the academic year may be divided into quarters.

More information available at www.upr.si.

```
15<sup>th</sup> October – Rector's Day
17<sup>th</sup> March – the University of Primorska's festivity day
```

#### **Application Procedures for Exchange Students**

Students who want to study at the University of Primorska as part of a mobility exchange should submit the following completed forms:

- Student Application Form
- Learning Agreement
- Housing Request Form
- Student Card Form

The deadline for the submission of applications:

```
15<sup>th</sup> June for the first semester or full academic year 15<sup>th</sup> November for the second semester
```

All of these forms must be completed electronically, printed and signed. The forms are available at www.upr.si (section: International Relations).

The Student Application Form and Learning Agreement should be sent to the Faculty for which the student is applying.

The Housing Request Form and Student Card Form should be sent to the following address:

University of Primorska
Department for International Relations
Titov trg 4
6000 Koper
Slovenia
European Union

The Housing Request Form and Student Card Form (both in Word format) and one scanned photograph (passport format) saved as a jpg file must also be sent by e-mail to erasmus.incoming@upr.si.

#### Please note:

For more precise information concerning the enrolment in specific type of mobility exchange programme (Erasmus+/CEEPUS/other) please consult our web page: www.upr.si (section: International Relations).

#### **Confirmation of Enrolment**

A letter confirming enrolment at the University of Primorska will be sent to students by the Faculty coordinators after the deadline for applications expires.

The Faculty coordinators will also provide the confirmation of Learning Agreements and therefore any questions relating to study contents should be addressed to them.

#### Please note:

International students who wish to enrol in the first year at the University of Primorska follow a different application procedure. More information available at: www.upr.si.

The Department for International Relations of the University of Primorska helps with accommodation arrangements and the issue of a student card. It will also provide support and general information regarding the university and necessary procedures for international exchange mobility.

#### **Student Identification Card**

Exchange students receive a student ID card that permits entry to various university facilities. In addition, it allows students to eat in numerous restaurants and eating

facilities at reduced prices. The card allows discounts when purchasing entry tickets for swimming pools, fitness centres, museums and some types of public transport.

#### **Accommodation**

The Department for International Relations and the Student Residences of the University of Primorska will help you find appropriate accommodation. Do not forget to submit the Housing Request Form. There are two student dormitories located in the city centre of Koper, namely the Študentski dom Koper and the Dijaški dom Koper. There is also another student dormitory (Dijaški dom) in Portorož (about 20 km from Koper) for those studying at the Faculty of Tourism Studies – Turistica in Portorož. Accommodation is available also in the Študentski center ladro, Luka Koper Pristan d.o.o - Prisoje and the AMK inženiring d.o.o in Koper as well as in the Dijaški dom Izola. We cannot guarantee in which student dormitory, if at all, a student will be placed. It depends on the number of applications we receive and the number of vacancies. Students can also live in private apartments where the prices for a bed vary from € 180 and € 230 per month (including living expenses like electricity, water etc.).



## Facts about Slovenia

Full name - Republic of Slovenia

**State** ■ Democratic parliamentary republic since 25<sup>th</sup> June 1991; Member of the European Union since 1<sup>st</sup> May 2004

Capital • Ljubljana

**National flag** • Horizontal stripes in white, blue and red with Slovenian coat of arms on its left upper side

**Coat of arms** Three six-pointed yellow stars are symbols of the Counts of Celje with Triglav as a symbol of Slovenehood and underlying two wavy lines symbolizing Slovenian rivers and the sea

**Anthem** ■ The seventh stanza of Zdravljica, a poem by France Prešeren, set to music by Stanko Premrl

**Official Language** ■ Slovene, in some nationally mixed border areas also Italian and Hungarian

*Size* ■ 20,273 sq km (7,827 sq miles)

**Length of borders** ■ **1,370 km:** with Austria 318 km, with Italy 280 km, with Hungary 102 km, with Croatia 670 km

**Length of coastline** ■ 46.6 km

Neighbouring states ■ Austria, Italy, Hungary. Croatia

*Largest towns* ■ *Ljubljana* (261,700), *Maribor* (108,600), *Kranj* (39,400), *Celje* (38,400)

**Highest mountain** ■ Triglav 2,864 m

Longest river ■ Sava 221 km

*Currency* ■ *EUR* 1= 100 cents

**Phone dial code** ■ +386

Internet domain .si

*Time Zone* ■ *Central European Time GMT* + 1

#### III. I feel Slovenia

Slovenia lies in the heart of Europe, where the Alps meet the Mediterranean and the Pannonian Plain meets the Karst. This small green country measures 20,273 km2 in area. The collision of four major European geographical units has created a very invigorating landscape. The changing landscape is ever surprising. You can cast your eyes across the sea, then look in the other direction and see high mountains. Heading up into the forests, you can see the green plains below you. From upland meadows your view stretches into river gorges. This close proximity of opposites and contrasts is one of the country's hallmarks.

#### **National Holidays**

Slovenia has the following national holidays:

- 1st January New Year
- 8<sup>th</sup> February Prešeren's Day, Slovenian Cultural Holiday
- Easter Sunday and Monday
- 27<sup>th</sup> April Day of Uprising Against Occupation
- 1st and 2nd May Labour day
- Whit Sunday
- 8th June Primož Trubar's Day \*
- 25<sup>th</sup> June Statehood Day
- 15<sup>th</sup> August The Assumption
- 17th August Day of Slovenes in Prekmurje Incorporated into the Mother Nation \*
- 15<sup>th</sup> September Day of Restoration of the Primorska Region to the Motherland \*
- 71st October Reformation Day
- 1<sup>st</sup> November All Saints Day
- 23<sup>rd</sup> November Rudolf Maister's Day \*
- 25<sup>th</sup> December Christmas
- 26<sup>th</sup> December Independence and Unity Day
- \* working day

#### **Entry into the Republic of Slovenia**

The ways and conditions of entry into the Republic of Slovenia (RS) differ with regards to whether you are a citizen of a EEA Member State (EEA; EEA Member States are the European Union's Member States, Norway, Iceland and Liechtenstein) or Switzerland or a third-country national (all other states).

#### **EEA Citizens and Swiss Nationals**

#### Residence Registration Certificate

A national of another EEA Member State or Switzerland may enter the RS with a valid personal identification card or passport, and does not require an entry permit (visa) or residence permit, regardless of the purpose of entering and residing in the RS (including entry for employment, study, self-employment or residence purposes).

You may stay in the RS without residence registration for the first three months after entry, while for a longer stay you are required to register your stay, i.e. apply for the issue of a residence registration certificate at the administrative unit in the area of your residence prior to the expiry of your permitted three-month stay. You can of course apply for a residence registration certificate immediately upon entering the RS. In case the purpose or the reason of the stay is studies or other forms of education, the conditions for obtaining a residence registration certificate are:

- a valid identity card or a valid passport and proof of:
- admission to a university or another educational institution;
- sufficient means of subsistence (a statement provided by the student is satisfactory);
- adequate health insurance;
- photo (3,5 x 4,5 cm).

Until you obtain a residence registration certificate you must fulfil the obligation of registration with the police defined by the Residence Registration Act. If you are not

accommodated in a tourist or other accommodation facility or a guesthouse, you need to register with the competent police station in person within three days after crossing the state border and after changing the location of accommodation. If you are accommodated in a tourist facility or a guesthouse, the operator needs to register you with the competent police station within 12 hours of your check-in. However, if you stay in an accommodation facility, your landlord is obliged to register you with the competent police station within three days of your check-in.

According to the stated directive the residence permit is granted for the period of studies or at the most for one year and can be extended in the event that the studies last for over a year.

#### Third-country Nationals

A national of a third country who wishes to enter and reside in the RS for the purposes of a tourist, business, personal or other type of visit should obtain a visa at a diplomatic mission or consular post of the RS prior to his/her entering the country.

A third-country national who is a national of a country which does not require a visa to enter the RS may enter the RS and stay in it for a definite period of time (up to three months within a period of six months, counting from the date of first entry) for one of the above-listed purposes with a valid passport.

#### Temporary Residence Permit

If you wish to enter and stay in the Republic of Slovenia for purposes other than those permitted on the basis of your visa, you are required to be in possession of a residence permit issued in the Republic of Slovenia, which must be obtained before entry into the Republic of Slovenia.

A first permit for temporary residence in the Republic of Slovenia may only be issued as a temporary residence permit. The application for the granting of the first temporary residence permit must be submitted at a diplomatic mission or consulate of the Republic of Slovenia abroad, which shall then refer it to a competent administrative unit in the Republic of Slovenia for consideration. In the event that all the conditions are fulfilled, the administrative unit shall issue a permit and send it to a diplomatic mission or consulate of the Republic of Slove-

nia abroad, where it shall then be served to you. The first temporary residence permit must be obtained prior to entry into the Republic of Slovenia, apart from the exceptions stipulated by law:

- researchers, college/university teachers or college/university associates with a residence permit as a researcher, a college/university teacher or a college/university associate issued in another EU Member State;
- foreign students who have resided in another EU Member State on the basis of a temporary residence permit for studying purposes.

For the issue of the first temporary residence permit you are required to possess the following:

- a valid passport (the expiry date of which exceeds the intended period of stay in the RS by at least three months);
- health insurance covering urgent healthcare services in the RS as a minimum requirement;
- sufficient means of subsistence in a monthly amount at least equal to the basic minimal income in the RS:
- a police clearance certificate not older than three months (if the country in question issues it), translated into Slovenian, and certified;
- an authentic photograph of yourself  $(3,5 \times 4,5 \text{ cm})$ .

All certificates, confirmations or appendices must be translated into the Slovene language and the translation certified by a notary.

When applying for the first residence permit you will be asked to give two fingerprints (left and right pointer) at a diplomatic mission or consulate of the RS abroad for their digital capture.

Aside from these basic conditions, you are also required to complete other conditions depending on the purpose of your stay in the RS.

Upon receiving notification that you may collect your permit, you will have to come in person with your passport to the DCRO where you submitted your application. The permit in a form of a card will be handed to you. In case your application is denied, you have the right to appeal, which should be submitted within the prescribed time limit to the DCRO.

#### Registration of Temporary Residence

You are required to register your temporary residence at an administrative unit within three days of settling or being served a temporary residence permit. If you settle in an accommodation facility, your temporary residence must be registered by the proprietor. When registering your residence, you are required to attach a valid personal identity document containing a photograph and evidence that you have the right to stay at the address you are registering. Proof of ownership, a rental or an under lease agreement or the written consent of the owner or co-owners of a dwelling or the manager of an accommodation facility where the owner's consent does not have to be certified are deemed as evidence.

The registration of a temporary residence is valid for no longer than one year. The registration of a temporary residence must be renewed by either you or your landlord within eight days from the expiry of registration.

For relevant information please check also the website of the Slovenian Ministry of the Interior: http://www.mnz.gov.si/en/services/

As well as:

http://www.infotujci.si

http://www.mzz.gov.si/en/travel\_and\_visa\_information/



Ministry of Foreign Affairs of the Republic of Slovenia Prešernova cesta 25 SI-1001 Ljubljana Tel.: +386 (0)1 478 20 00 Fax: +386 (0)1 478 23 40 info.mzz@gov.si www.mzz.gov.si/en

Consular services Šubičeva 10 SI-1001 Ljubljana Tel.: + 386 (0)1 478 23 05 Fax: +386 (0)1 478 23 16

#### **Slovenian Embassies and Consulates Abroad**

Slovenia has embassies and consulates in many countries around the world where one can obtain general information about Slovenia and, when necessary, apply for a First Residence Permit. A large number of countries have embassies and consulates in Slovenia to assist their citizens visiting our country.

#### How to reach us?

#### By Car

There are major motorways connecting Slovenia with Italy, Austria, Hungary, and Croatia. To drive on motorways in Slovenia you must have a vignette, a toll sticker you must purchase at petrol stations etc. and attach it on the inside of your car windscreen.

#### By Plane

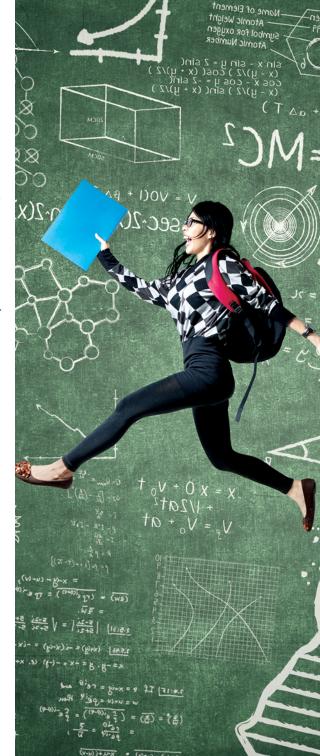
The nearest airports are the international Jože Pučnik Airport in Ljubljana, Slovenia (Brnik – 23 km north-west of Ljubljana and 135 km from Koper), the Trieste International Airport, Italy (Ronchi – 62 km from Koper), the Pula international Airport, Croatia (Pula – 99 km from Koper) and the Rijeka international Airport, Croatia (Omišalj – 108 km from Koper). There are also many excellent bus lines that connect Koper to Ljubljana and Trieste.

#### By Bus or Train

Buses and trains to Slovenia drive every day from numerous European cities. It is also possible to arrive by sleeping cars. Internal bus transport is well organised and relatively inexpensive. From Ljubljana you can reach Koper by bus or local trains.

#### By Sea

From May to October an alternative way of getting to the Slovenian coast from Italy is by powerboat that operates on frequent routes between Venice (Italy) and Izola (about 6 km from Koper).



Average summer temperature: 23,1 °C Average winter temperature: 2,3 °C No. of sunny days / year: 102 No. of rainy days / year: 111

Tourist Information Center Koper Titov trg 3 SI-6000 Koper Tel.: +386 (0)5 664 64 03 tic@koper.si www.koper.si

Tourist Information Center Izola Sončno nabrežje 4 SI-6310 Izola Tel.: +386 (0)5 640 10 50 tic.izola@izola.si www.izola.eu

Tourist Information
Office Piran
Tartinijev trg 2
SI-6330 Piran
Tel.: +386 (0)5 673 44 40
ticpi@portoroz.si
www.portoroz.si

Tourist Information
Office Portorož
Obala 16
SI-6320 Portorož
Tel.: +386 (0)5 674 22 20
ticpo@portoroz.si
www.portoroz.si

#### The Slovene Coast - »Obala«

The term Slovenian Istria designates the northernmost and northwestern part of the Istrian Peninsula between the Kvarner Gulf and the Gulf of Trieste. This is a very picture-sque and varied area, characterised by vineyards, olive trees and Mediterranean fruit trees.

The stories of Slovenian Istria stretch a long way back to the times of the Illyrian tribe of Histri, who were the first known inhabitants of Istria to build fortified settlements some 2,000 years B.C., the Roman Empire and beyond. The ancient atmosphere can still be felt on the cobblestone streets, in the squares, churches, houses and vibrations of everyday life.

Slovenia's coastline is short (47 kilometres), but has a number of attractions. Here is a natural reserve with a rich fund of marl and sandstone and the unique, eighty-meter Strunjan cliff, the highest flysch wall on the Adriatic coast. Here are the Sečovlje saltworks, first mentioned in the 13th century, and the nearby is a sanctuary for more than 150 bird species.

There are three famous ancient coastal towns in the region: Koper, Izola and Piran. Also of importance is the seaside resort of Portorož, with its lively tourist industry, which began in the early 1900's. The town of Koper has an important commercial port, Luka Koper.





#### Koper

The oldest town in Slovenia, Koper was developed on a rocky island with the Roman name Capris. The importance of Koper in this region can be sought in its rich history that has seen changes of various reigns and states, all of which marked the city with their specific traits and names. Through many different events, visitors can discover splendid Venetian-style palaces, magnificent churches and many small picturesque squares. Today, Koper is a commercial, tourist and university city that continues developing its offer in terms of seaside resorts, nautical tourism, culture, sports and shopping. The University of Primorska brought to Koper the spirit of youth with new ideas and energy. The University's head office is located in the centre of Koper where the majority of University' members are located as well. One faculty is located in Izola and another in Portorož, so the University connects the entire Coast.



#### Izola

In the Italian language, Izola (isola) means 'an island'. Although in the course of time the island became part of the mainland, its story is closely linked to the sea. Izola is a picturesque mosaic of tradition, history, architectural sights and hospitable people, a place featuring the harmonious coexistence of different nationalities. A host of art galleries and pleasant inns can be found when walking along the streets of the old city centre. Izola is also well-known for the Izola General Hospital that cooperates closely with the University, especially the Faculty of Health Sciences, which is located right next to the Hospital.



#### Piran

Piran is the best preserved cultural monument of the Slovenian Istria. Throughout the ages Piran has maintained its clustered medieval structure — narrow winding streets, houses huddled close together, rising in cascades, the contact with the sea, numerous squares and churches. When you visit Piran, take a closer look at its architecture, influenced by the Venetian Republic, which has left its mark on most Istrian towns. Piran is a member of the European Walled Cities Association.



#### Portorož

Portorož is a town which has been known as a health resort since the 13th century. Monks initially discovered the healing properties of seawater, and sea mud. All of the town's various ruling authorities maintained the tradition that continues even today. The modern image of Portorož with its hotels, marina, airport, casinos, wellness centres and numerous events in the 'port of flowers' (the literal translation of the town's name) differs considerably from that of the old days. In Portorož, the Faculty of Tourism Studies – Turistica was established as the first Slovenian public faculty of tourism studies.

## Intercultural experience. Studenski boni for restaurants. Sea. 33



Muhamed Baraković, University of Verona, Italy Slovenia is a very well organized country and the University of Primorska responded adequately to the needs of all students. University life abroad is marked by different rhythms than the Italian system. The lessons are more focused on the participation in the university instead of domestic work, with a big opportunity to exchange views during lessons.

#### IV. Useful Information

#### Leisure Activities

When seeking a taste of real student life or searching for an interesting extracurricular activity, students are recommended to contact the Student Organisation of the University of Primorska (ŠOUP), which is active in the following areas: sociality and student issues/problems, culture, sports and student recreation, higher education and student counselling, international cooperation.

The Section of International Relations includes the society ESN Primorska - Erasmus Student Network Primorska, which takes care of foreign students who decided to study at our university and provides consultation services to students who wish to study abroad. The Section for Sports and Recreation provides for the students' daily recreation (aerobics, ball games) and organises various sports events and competitions (basketball, football, volleyball, bowling). The Section for Student Welfare is in charge of student housing, the subsidised student meal program, health, ecology and volunteering. It also helps students with special needs, student families and provides counselling concerning other welfare-related matters. The Section for Culture arranges cultural activities for students of the University of Primorska with several projects, workshops and lectures. The Section for Higher Education provides advising services to students on matters connected to study.

Together with the university, ŠOUP has established the Academic Choir of the UP. The Counselling Centre of Primorska (PRIMSS) was also established by ŠOUP and implements projects and activities that include psychosocial services, career planning and legal protection.

Student Organization of the University of Primorska (ŠOUP)

Gortanov trg 15, SI-6000 Koper

Tel.: +386 (o)5 662 62 20

Facebook: ŠOUP • ESN Primorska: esn@soup.si

info@soup.si ■ www.soup.si



#### **Public Libraries**

Apart from the University Library with its branch libraries, public libraries are also located in Koper, Izola and Piran.

Osrednja knjižnica Srečka Vilharja Koper (Srečko Vilhar Public Library) Trg Brolo 1 SI-6000 Koper Tel.: +386 (0)5 663 26 05 www.kp.sik.si

Mestna knjižnica Izola (Public Library of Izola) Ulica Osvobodilne fronte 15 SI-6310 Izola Tel.: +386 (0)5 663 12 84 www.izo.sik.si

Mestna knjižnica Piran (Public Library of Piran) Župančičeva 4 SI-6330 Piran Tel.: +386 (0)5 671 08 72 www.pir.sik.si

#### **Healthcare**

The citizens of FU Member States can come to Slovenia with the European Health Insurance Card (EHIC). This card can also be obtained by the citizens of Iceland, Liechtenstein, Norway and Switzerland. EHIC ensures the same access to public health services, i.e. to doctors and pharmacies, as to Slovenian citizens. If you have to pay for health services in Slovenia, you will be reimbursed immediately when you return home. The card covers all necessary medical care to allow you to continue your stay in Slovenia. The card does not cover the medical services of private providers. For citizens of other countries, before arriving in Slovenia it is best to take out international travel insurance. including health insurance. General travel insurance is also recommended for citizens of the abovementioned countries. For other information regarding health services, please contact the Zavod za zdravstveno zavarovanje Slovenije (Health Insurance Institute of Slovenia).

#### **Costs of Living**

In order to cover all your basic living costs (accommodation, food, books, public transport etc.) you will need approximately € 500 per month.

#### **Banks**

Banks will exchange foreign currency for euro and vice versa. Foreign residents may open euro and foreign currency accounts. Money exchange is also possible at exchange offices in hotels, at petrol stations, tourist agencies, supermarkets, and numerous small exchange offices.

Zdravstveni dom Koper Dellavallejeva ulica z SI-6000 Koper Tel.: +786 (0)5 664 71 00

Zdravstveni dom Izola Ulica oktobrske revolucije 11 SI-6310 Izola Tel.: 080 12 85

Zdravstveni dom Piran Cesta solinarjev 1 SI-6320 Portorož Tel.: +386 (0)5 620 72 00

General Hospital: Splošna bolnišnica Izola Polje 40 SI-6310 Izola Tel.: +386 (0)5 660 62 99

Pharmacies: Pharmacy Koper Kidričeva ulica 2 SI-6000 Koper Tel.: +386 (0)5 611 00 00

Pharmacy Izola Ulica Oktobrske revolucije 11 SI-6310 Izola Tel.: +386 (0)5 640 03 00

Pharmacy Piran
Tartinijev trg 4
SI-6330 Piran
Tel.: +386 (0)5 673 01 50

Cash dispensers (ATMs) – you can withdraw cash 24 hours a day from cash dispensers around the country. Most cash dispensers also accept MasterCard, Visa, Maestro, Cirrus and Visa Electron Plus. Many of them also offer other types of services in addition to cash withdrawals.

As a foreigner, you can open a bank account practically in any bank. You will be able to open a residential or a non-residential bank account, depending on your residence permit status.

Anyone who wants to open a bank account in Slovenia, has to obtain a Slovene tax number. If you already have a residence permit, you will be issued a residential tax number, otherwise a non-residential one.

#### **Shops**

Working hours are mostly non-stop and do not close for lunch time.

MON-FRI 7.00/9.00 to 19.00/21.00

SAT 7.00/9.00 to 13.00/15.00

SUN 9.00 to 13.00 (large shopping centres, on-duty pharmacies etc.)

\*The opening times of shops may vary. Some basic essentials are available 24 hours a day at larger petrol stations.

#### Calling in Slovenia

Dial oo to make an international call from Slovenia; to call Slovenia from abroad dial the country code for Slovenia (+386), the area code (without the initial zero) and the number.

There are several mobile operators, which offer their services at very reasonable prices. Upon your arrival, you will also get a chance to buy a Slovene SIM card for your mobile phone. Make sure that your mobile phone is not locked.



## Koper – beautiful town. Gain new knowledge. Explore the world.



Botti Bernadett Wagner, Budapest Business School, Hungary

I was one of the lucky ones to spend my
Erasmus time at the University of Primorska.
I have never thought that an exchange
program like this can give such a great
experience. New friends, travelling, crazy
parties, the small Slovenian knowledge I
have gained during the semester I spent in
the beautiful town of Koper, had a really big
effect on my current life. Since the end of the
program I have chosen to experience more
from the world and went to do my internship
in Belgium. So you can easily say that
Erasmus gives you the kick to try out yourself
in every situation and encourages you to
explore what is around you in every way.

#### V. How to say it in Slovene

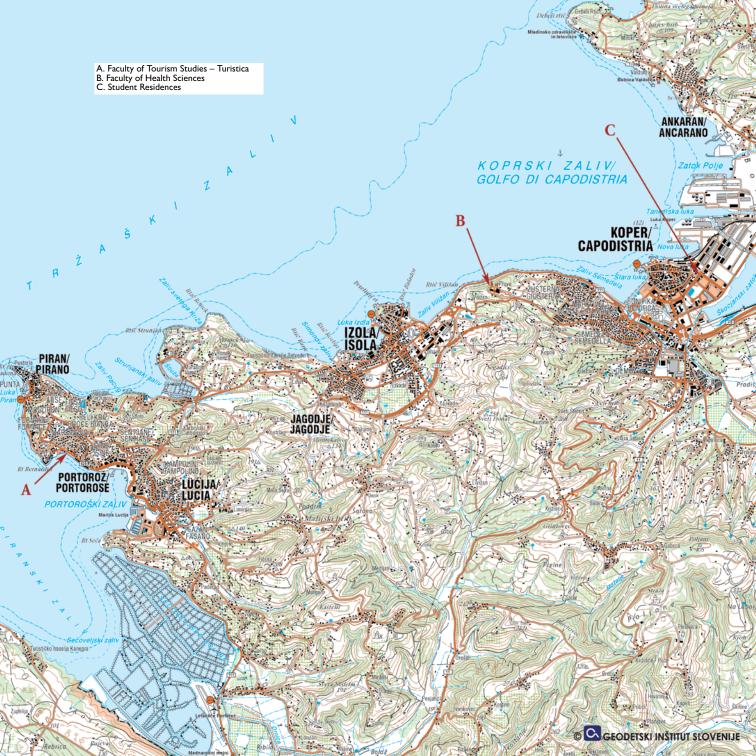
Yes Ia No Ne Maybe • Mogoče That's great! • Kul! Good morning • Dobro jutro Good afternoon • Dober dan Good evening • Dober večer Goodbye • Nasvidenje Good night • Lahko noč Hello • Zdravo / Živijo Of course • Seveda Excuse me • Oprostite Please • Prosim Thank you • Hvala What's your name? • Kako ti je ime? (familiar) / Kako vam je ime? (formal) My name is • Ime mi je ... I come from • Sem iz .../ Prihajam iz ... How are you? • Kako si? (familiar) / Kako ste? (formal) Excuse me, how can I reach • Oprostite, kako pridem do ... I don't understand • Ne razumem I don't know • Ne vem Cheers! • Na zdravje! Shop • Trgovina Post office • Pošta Train • Vlak Train station • Železniška postaja Bus - Avtobus Bus station • Avtobusna postaja

#### Pronounciation

- č is pronounced ch
- š is pronounced sh
- ž is pronounced like the soft g in »garage«
- j is pronounced like y in »yellow«







# JOIN US

### VI. Contacts for Exchange Students at the University of Primorska

Institutional Coordinator	Titov trg 4 6000 Koper, Slovenia www.upr.si	
	Ms. Petra Zidar Tel.: +386 (0)5 611 76 35/Fax: +386 (0)5 611 75 30 erasmus@upr.si	
Faculty of Humanities	Titov trg 5 6000 Koper, Slovenia www.fhs.upr.si	
	Ms. Valentina Bertok Tel.: +386 (0)5 663 77 60/Fax: +386 (0)5 663 77 42 valentina.bertok@fhs.upr.si	
Faculty of Management	Cankarjeva 5 6000 Koper, Slovenia www.fm-kp.si	
	Mrs. Mateja Trunk Hrvatin Tel.: +386 (0)5 610 20 16/Fax: +386 (0)5 610 20 15 erasmus@fm-kp.si	
Faculty of Mathematics, Natural Sciences and Information Technologies	Glagoljaška 8 6000 Koper, Slovenia www.famnit.upr.si	
	Ms. Petra Slavec Tel.: +386 (0)5 611 75 96/Fax: +386 (0)5 611 75 71 erasmus@famnit.upr.si	

Faculty of Education	Cankarjeva 5 6000 Koper, Slovenia www.pef.upr.si Mr. Kristjan Hrvatin Tel.: +386 (0)5 611 76 85/Fax: +386 (0)5 663 12 68 erasmus@pef.upr.si
Faculty of Tourism Studies - Turistica	Obala 11a 6320 Portorož, Slovenia www.turistica.upr.si  Ms. Nataša Gržinić Tel: +386 (0)5 617 70 07/Fax: +386 (0)5 617 70 20 natasa.grzinic@fts.upr.si
Faculty of Health Sciences	Polje 42 6310 Izola, Slovenia www.fvz.upr.si  Ms. Andreja Brecelj Tel.: +386 (0)5 662 64 77/Fax: +386 (0)5 662 64 80 erasmus@fvz.upr.si

Toda

## morrow





Notes			



#### Welcome Guide: Information for Exchange Students of the University of Primorska

Bibliography • University of Primorska, Student Organisation of the University of Primorska, www.slovenia.info, www.koper.si, www.mnz.gov.si/en, www.mzz.gov.si/en, www.infotujci.si, www.ob-valdoltra.si, www.kp.sik.si, www.izo-sik.si, www.pir.sik.si, www.zd-koper.si, www.zd-izola.si, www.zd-piran.si, www.sb-izola.si, www.obalne-lekarne.si

Edited by • Assoc. Prof. Tadeja Jere Jakulin, PhD., Tatjana Mikelić Goja, Petra Zidar, Maja Bratuš Vidmar

Photo Archive • Archive of the University of Primorska, Shutterstock

English language editor • Logosist, razvoj jezikovnih tehnologij, Tina Čok s.p.; Michael Burnard; Prevajalska agencija Julija

Design and Typesetting • Assoc. Prof. Jonatan Vinkler, PhD.

Editor-in-Chief • Assoc. Prof. Jonatan Vinkler, PhD. Managing Editor • Alen Ježovnik
Published by •
University of Primorska Press
Titov trg 4, SI-6000 Koper
Koper 2014
© 2014 University of Primorska Press

ISBN 978-961-6832-95-3 (pdf): www.hippocampus.si/isbn/978-961-6832-95-3.pdf ISBN 978-961-6832-96-0 (html): hippocampus.si/isbn/978-961-6832-96-0/index.html ISBN 978-961-6832-94-6 (printed edition)

Print: Grafika 3000 d.o.o., Dob Print-run · 2500 copies



This project has been funded with support from the European Commisssion. This publication reflects the views only of the author, and the Commission cannot be held responsible for any use which may be made of the information contained therein.





Univerza na Primorskem Università del Litorale University of Primorska Titov trg 4, 6000 Koper Slovenia www.upr.si

